



Chapter 9: Inspection Policy

Chapter Content

CHAPTER CONTENT.....	9.1
Purpose.....	9.2
Objectives	9.2
9.1 POLICY ON INSPECTION / AUDIT.....	9.3

Purpose

The purpose of this chapter is to provide a guideline of the standards set out by Wapiti Gravel Suppliers to evaluate the Safety Program.

Objectives

The objectives are to:

- Ensure that formal and informal evaluations of the company HSE Program are performed on a regular and an annual basis.

9.1 Policy on Inspection / Audit

The policy of this Company is to perform regular formal inspections of its facilities and work procedures in compliance with applicable safety rules and regulations.

All Work Crews shall complete one formal inspection per worksite. In the event a municipal crew is on one site for a period exceeding a week then a weekly formal inspection at a minimum shall be deemed acceptable.

Highway Crews shall complete one formal inspection per worksite. In the event a highway crew is on one site for a period exceeding 1 week then a weekly formal inspection at a minimum shall be deemed acceptable.

These inspections shall involve management through to new employees. A copy of the inspection shall be discussed in the next safety meeting and be posted onsite for the ready review of affected workers at any time until the job is complete. Should there be any identified deficiencies, the appropriate supervisor shall be notified immediately and deficiencies corrected within an appropriate and timely manner.

An annual company health and safety audit will be conducted in accordance with ACSA requirements as our COR holder. In order to maintain our Certificate of Recognition, an external audit will be completed every 3rd year.

Informal inspections shall be performed on a daily basis by the responsible supervisor of the area, or an assigned employee. All supervisors/employees must be aware of their surroundings, and always on the lookout for potential hazards.

The safety information in this Policy does not take precedence over Occupational Health & Safety Regulations. All employees should be familiar with the OH&S Act, Regulation, and Code.

Bill Turner – Vice President / General Manager
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